

CARLTON PARISH COUNCIL

**Minutes of a meeting held at Saint Andrew's Community Hub, Main Street,
Carlton at 19:30 hrs on Wednesday 13th September 2023**

Present: S G Tupling (Chairman), J H Boston, M A Vann (Councillors), B Harrison-Rushton (County Councillor), M A Cook (Borough Councillor), C J Peat (Clerk).

1. Administrative matters

a) Apologies for absence from Councillors

It was resolved that apologies from Cllrs Arnold and Sarson be accepted.

b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda

There were none.

2. Minutes of the meeting of 12th July 2023

It was resolved that the minutes be confirmed and they were signed by the Chairman.

3. Reports, questions and comments from the following

a) Parish Councillors

Councillors had received complaints about three dogs roaming the area and bothering horses. The complainants had been advised to contact the H&BBC Dog Warden and stray dog collection service.

Cllr Boston reported that the white lines at and near to the Main St/Barton Rd junction were worn. It was resolved that the area be inspected, photographed and a report submitted to LCC Highways.

b) Leicestershire County Council

Cllr B Harrison-Rushton reported that Bosworth Battlefield Visitor Centre and Country Park had received its highest ever quality score (91%) from Visit England. The Centre attracts about 35,000 visitors a year.

Cllr Harrison-Rushton advised that the Leics Fire & Rescue Service was recruiting and would welcome applicants with local knowledge.

Concerns were expressed about the gradual deterioration of the condition of highways nationally and in Leicestershire because of reductions in funding and the lack of routine maintenance. Cllr Harrison-Rushton agreed that this was a national problem, but noted that LCC was underfunded relative to other county councils; was facing further cuts, inflation and salary increases; had increased its precept by the maximum permitted; but had a reputation for efficiency.

c) Hinckley & Bosworth Borough Council

Cllr M A Cook reported that the P&CIF had been reviewed and would now include an element of £25k for community equipment grants for small projects and £3k for administrative support. Climate change initiatives would be prioritised.

Cllr Harrison-Rushton left the meeting at this point.

d) Carlton Neighbourhood Watch Group

Ms R Yule reported that in June there had been one report of criminal damage and/or arson, and one of other theft.

e) Carlton Horticultural & Produce Show

Mr W R Sharp had submitted a report. This year there had been 125 entries from 21 parishioners, compared with 100 entries from 16 parishioners in 2022 (p.1875/3e refers). The show had been held in the Community Hub and had attracted 85 visitors compared with 103 visitors in 2022.

<u>Receipts</u>	<u>£.p</u>	<u>Payments</u>	<u>£.p</u>
Brought forward	62.23	Prize money	48.00
Grant from PC (p.1822/11b)	40.00	Schedule printing	24.00
Entry money	62.50	Judge's gift	20.00
Donations	2.50		
Total	167.23		92.00
Balance	75.23		

Mr Sharp and the Clerk **were thanked** for organising the show and making report. **It was resolved** that the balance of £75.23 be carried forward to 2024.

f) Parish Clerk

Congerstone Road – the Tree Warden **was thanked** for removing the branch of a willow tree which had blown down and fallen half way across the road on 28/7.

Waymark posts – the CGG **was thanked** for replacing 11 waymark posts (p.1910/3e refers).

QR Code – notices had been installed in Little Lane; on Carlton Green; the PC noticeboard; in both bus shelters; at both entrances to the CDJO; and inside the church and the Gate Hangs Well at a cost of £59.40 including VAT (p.1911/6 refers).

Bus shelter green roof - the VCS Partnership had decided not to support this project on the grounds that the application had been submitted on behalf of the PC and the project had been abandoned (p.1911/7 refers).

Churchyard wall – had been surveyed on 20th August; the lean had been found to be half way between that of the wettest and driest periods measured so far.

Barton Rd – broken fingerpost had been replaced by LCC Highways (p.1910/3e refers).

CDJO – the timber hanging post for the car park gate had rotted; a galvanised steel replacement post would be installed shortly at a cost of £69.36 including VAT.

Toddlers Play Area – additional playbark had been delivered on 16/8 and laid by the CGG on 17/8 (p.1887/4a, 1904/3e refer).

Shackerstone Walk – had been marked up for excavation of the blocked drainpipe (p.1894/3e refers).

Information kiosk – Mr & Mrs Knappett **were thanked** for cleaning the kiosk.

H&BBC Parishes Forum – it was resolved that the PC be represented by Cllr Vann and the Clerk at Newbold Verdon on 21/9.

Bulb plantings – had been arranged by the CGG and were in progress.

Bosworth Links – the report on archaeological test pits excavated in 9/22 had been published and would be uploaded to the PC website. The test pit on Carlton Green East had produced a large assemblage of post-medieval and later pottery, but no finds pre-dating the 17th century. This suggested that the green was a large uncultivated open space with no medieval activity near to Main Street.

Drone intrusion – a parishioner had reported a drone hovering over their back garden and taking a photograph him and his wife sitting having a cup of tea.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

g) Members of the public

There were none.

4. Insurance of volunteers

The Hinckley & Bosworth VCS had questioned the validity of the PC's insurance for the CGG, and had withheld payment of a grant. Zurich Municipal had advised:

“If the CGG is a subsidiary of the Parish Council they would be covered under your Public Liability. Additionally if the CGG is acting under direct instruction from the Parish Council to undertake projects on their behalf, they would also be covered. However if they have their own services and activities that are not under the Parish Councils instruction, they would not be covered under your policy and would require their own insurance. “

The CGG was clearly a subsidiary of the PC as it was constituted by the PC, had a budget allocated by the PC, a work programme approved by the PC, carried out work on PC property or land for which the PC was responsible, and reported annually to the PC. The position was less clear-cut for the CFG and the KCTG, and it was agreed that in order to avoid any doubt all volunteer groups would be instructed as to their activities.

It was resolved that the CGG be instructed to carry out the work programme for 2023-24 published in Report 2023-06.

It was resolved that the KCTG be instructed to organise and carry out litter picks when necessary, and to report incidents of fly tipping to H&BBC.

It was resolved that the CFG be instructed to monitor the condition of local public RoW, to clear overhanging vegetation, to repair waymark posts and markers, and to report to LCC RoW and the LFA as necessary.

5. Update of the H&BBC Rural Strategy

A draft response had been copied to Councillors before the meeting. **It was resolved** that the modified draft be submitted to H&BBC.

6. NHT Public Representative Online Survey

A draft response had been copied to Councillors before the meeting and was reviewed. **It was resolved** that the amended version be submitted to LCC.

7. Planning matters**a) Draft Modified Market Bosworth Neighbourhood Plan**

Draft comments had been copied to Councillors before the meeting, and were discussed and amended. **It was resolved** that the revised comments be submitted to Market Bosworth Parish Council.

b) Planning applications and appeals submitted**23/00730/CONDIT variation of condition 5 of planning permission 94/00128/COU.**

11 Main St. **It was resolved** that Carlton PC (the PC) does not support this application. The PC supports Condition 5, and believes that the reasons for imposing it remain valid. The PC is also concerned that the creation of a separate freehold dwelling would make it difficult to resist proposals for the redevelopment of the annexe which would be likely to have adverse impacts on neighbouring properties and the street scene.

c) Comments submitted under delegated powers

It was noted that the following comments had been submitted by the Clerk under delegated powers after consultation with Members and the Chairman (p.1472/10a refers).

23/00503/CONDIT. Variation of condition 2 of planning permission 20/00421/FUL.

Windhover House, 69 Main St. Amended application. PC objected on grounds that (i) the design is awkward and ugly and does not complement the form or materials of the existing host dwelling, or reflect the vernacular style of built development in the locality contrary to Policy DM10; (ii) the proposed dwelling will now incorporate part of the host dwelling, and will dwarf it and have an overbearing impact by virtue of its increased size and mass; (iii) the materials to be used are not specified, but in the case of the 'feature' around the first floor window in the west elevation do not match the existing dwelling, contrary to condition 3 of the existing consent; (iv) while acceptable in a single storey dwelling, the use of similar large sliding windows and flat roofs at first floor level creates a bland facade which is incongruous with the host dwelling; (v) the panelled feature in the centre of the west elevation will project above the roof ridge; it is not clear whether it will project forward of the façade of the building, or how it will relate to the roof; and it is not shown on the drawings of the front (south) or rear (north) elevations; (vi) this application show access to the approved double garage and parking space to be from the east, but refers only to condition 2 of the consent, whereas the drawings referred to in conditions 4-8 of the existing consent show access to the garages to be from the west by way of a new access drive. PC noted that the landscaping plans required by condition 9 of the consent had not yet been submitted.

d) Planning applications and appeals determined

22/00167/OUT. Land north of Shenton Lane, Mkt Bosworth. Appeal dismissed (APP/K2420/W/23/3317090, p.1913/14b refers).

23/00508/FUL. Erection of 9 single storey holiday lodges with vehicle parking and associated works. Kyngs Golf & Country Club, Station Rd, Mkt Bosworth. Permission refused.

23/00542/FUL. Single storey rear extension. 36 Main Street. Permission granted.

e) Enforcement matters

There were no cases.

8. Financial matters: reimbursement of costs incurred by the Clerk

The Clerk presented his record of costs for examination, and **it was resolved** that costs of £484.79 be reimbursed, comprising £60 contribution towards broadband subscription, £370.02 costs, and £54.77 VAT.

9. Next meeting

It was resolved that the next meeting be held at 19:30 hrs on Wednesday 15th November 2023 in Saint Andrew's Community Hub, 30 Main Street, Carlton.

The meeting closed at 20:35 hrs.

Signed _____ Date _____

Abbreviations used in these minutes

CDJO	Carlton Diamond Jubilee Orchard
CFG	Carlton Footpath Group
CGG	Carlton Gardening Group
H&BBC	Hinckley & Bosworth Borough Council
KCTG	Keep Carlton Tidy Group
LCC	Leicestershire County Council
PC	Parish Council
P&CIF	Parish & Community Initiatives Fund
QR code	Quick Response Code
VCS	Voluntary & Community Sector